



NeoCoil, LLC is a leader in MRI coils and imaging accessories designed for better patient comfort and experience. Our focus, through innovation and precision, is to engineer and manufacture the highest quality coils and accessories for the medical industry. We are seeking a **Lead Quality Inspector** to join our team.

Primary Responsibilities:

- Coordinate with manufacturing management to prioritize and schedule workloads for the Quality Inspection team.
- Provides guidance, technical assistance, and training for quality inspectors and other employees in various facets of manufacturing.
- Participates with Engineering and Manufacturing to establish inspection instructions, define sampling requirements, and define equipment to be used in the testing process.
- Participates with Engineering and Manufacturing to establish First Article Inspection requirements and coordinate the execution of inspections to meet Manufacturing and/or Engineering development timelines.
- Develop and maintain measurements and metrics to evaluate the effectiveness and compliance of various inspection and manufacturing processes.
- Utilize data to make improvements to quality control policies and procedures, and make recommendations for changes in specifications of materials, parts, and products based on inspection results.
- Read and interpret drawings, specifications, and instructions to perform first article inspection, final, receiving, or assembly inspection.
- Utilizes total quality concept and procedures by using appropriate measuring and inspection instruments to ensure parts are within required tolerance.
- Prepares forms for routing, rework, quality status and the tracking of all items inspected.
- Calibrates measurement and test equipment per internal, customer, national and international standards and procedures.
- Other duties as assigned.

Essential Skills and Experience:

- Associates Degree or equivalent, 2-4 years related experience and/or training, or equivalent combination of education in the medical device/electronics industry.
- Knowledge of medical device and/or pharmaceutical regulations (FDA, ISO).
- Strong process improvement mindset, passion for quality, attention to detail.
- Dependable, responsible, dedicated, and committed to fulfilling obligations.
- Must possess excellent communications skills with proven ability to lead by example and independently take charge of situations.
- Ability to interface with management and internal and external customers, responding in a professional manner.
- Technical aptitude - able to read and comprehend technical documentation, ability to comprehend and execute procedures, demonstrated understanding of system documentation.
- Demonstrated effective interpersonal and effective teamwork skills.
- Possesses consistent analytical and problem-solving skills/root-cause analysis.
- Adaptable/Flexible – is open to change in response to new information, different or unexpected circumstances, and/or working in ambiguous situations.

- Proficient in MS Office; Outlook, Excel, and Word.

Physical demands: While performing duties of job, employee is frequently required to type, sit, stand, walk, use hands and fingers, handle, reach with hands and arms, talk and hear. Employee must occasionally balance, stoop, and lift and/or move up to 20 pounds. Specific vision abilities required by the job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

If you are interested in joining a growing organization with a vision for the future, please send us your resume. We are a fast-paced work environment, offering competitive compensation, family-friendly benefits and so much more. Please visit www.neocoil.com for more information. Interested applicants should submit a cover letter and resume, including salary requirements, to liz.cieminski@neocoil.com

NeoCoil LLC is committed to a policy of equal employment opportunity. The Company conducts all employment practices without regard to race, sex, color, religion, national origin, age, disability, protected veteran's status, sexual orientation or any other basis prohibited by law. NeoCoil participates in E-Verify.